

Illinois State University

Baggage (BAG) Export License Certification

Export Administration Regulations

License Exception BAG (15 CFR 740.14) under the Export Administration Regulations (EAR) authorizes U.S. Persons to export and reexport certain **personally-owned** commodities (*e.g.* laptops, tablets, digital storage devices), software (“tools of trade”) and/or technology as “tool(s) of trade” to any destination or series of destinations provided it is not to Iran, North Korea, Sudan, Syria, and/or the Crimea Region of Ukraine. “Tools of trade” are those items (*e.g.*, instruments, equipment, software, technology, etc.) needed for use with the individual’s occupation/employment. The use of this exception is subject to certain conditions:

1. The BAG exception may not be used for Country Group E:1. (Cuba, Iran, North Korea, Syria, and the Crimea Region of Ukraine).
2. Items must be personally owned by the individual below (or by members of their immediate families) and is intended for necessary and appropriate use by the individual (or members of their immediate families) and is **not** intended for sale or other disposal.
3. Software and technology used as a tool of trade may be used overseas solely by the individual listed below provided adequate security precautions are taken to protect against unauthorized access. **Examples** of adequate security precautions include encryption of technology; the use of Virtual Private Network (VPN) connections when accessing email and other business activities; use of passwords on all electronic devices; and, the use of personal firewalls.
4. Individuals leaving the U.S. temporarily (*i.e.*, traveling) **must** bring back all items exported and reexported under the BAG exception (unless the item(s) was/were consumed abroad).

This exception ***does not*** apply to anything controlled under the International Traffic in Arms Regulations (ITAR).

Export Details

Traveler:

Destination(s):

Travel Dates:

Description of Items, Technology, or Software to which this Certification applies:

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BAG Certifications

By my signature below, I certify that:

1. *I personally own the items, technology and/ or software listed above that I am taking to the country(ies) indicated;*
2. *The items noted above are intended for necessary and appropriate personal use only;*
3. *The items noted above are not intended for sale or other disposal;*
4. *I will take the security precautions outlined above to protect against unauthorized release; and*
5. *I will not ship or hand-carry the items noted above or travel to Cuba, Iran, North Korea, Syria, and/ or the Crimea Region of Ukraine without consulting export controls in advance. (A license may be required).*

Traveler's Signature and Date:

Export Control Officer's Signature and Date:

Please send this form to Export Controls at export@ilstu.edu. A fully signed copy will be returned to you to keep with you as you travel abroad.